

Minutes of a meeting of Burneside Parish Council held at St Oswald's Church Room, Burneside, on Tuesday 29th July 2025 at 7pm.

Present were Councillors William Huck (Chairman), Philip Alder, Tonia Armer, Jennifer Harrison, Patricia Holt, Julie Huck and Derrick Wade, three members of the public and Parish Clerk Kevin Price. Apologies for absence were accepted from Councillor Stephen Roberts.

25/44 Public participation: None.

25/45 Requests for Dispensations: None.

25/46 Declarations of Interest:

There were no Declarations of Interest made in respect of any matters on the agenda.

25/47 Minutes:

The minutes of the meeting held on 3rd June 2025, having been circulated, were accepted as a true record and signed by the Chairman.

25/48 Council Vacancies:

One application for co-option had been received, after the agenda had been published, so this will be an agenda item at the next meeting. The Council continues to advertise for more Councillors.

The resignation from the Council of Patricia Holt, who is leaving the area, was noted. The Chairman thanked her for her service to the community during her time as a Councillor and wished her well for the future.

25/49 Councillor's Declarations of Interest:

The Chairman had attended training on the Code of Conduct and attention had been drawn to the necessity of Councillor's Declarations of Interest being up to date and on the websites of both Westmorland & Furness Council and Burneside Parish Council.

The Clerk had been in touch with Westmorland & Furness Council and they had assured him that all Burneside Councillors are up to date, although the W&F website is not, due to W&F having an administrative back log, this will be checked in a few weeks to make sure they have updated it. Nevertheless, the importance of updating Declarations as and when necessary, was emphasised.

25/50 Updates:

Councillor William Huck reported as follows:

- a. Lune Gorge M6 works- they sent useful response and there is to be a drop in event.
- b. Emergency Plan- contact had been received from CVS and W&F, including re key holders for the Church (safe place), the plan will be updated again so it is the most up to date it can be.
- c. The faded road markings and bridge pothole had been reported again.
- d. The website has been updated, the change over just needs to be sorted.
- e. A roadside cutting information request needs to be completed.
- f. Peter Thornton from W&F will come to the next meeting to discuss Highways and answer questions.
- g. Progress Housing confirmed works are planned for the overgrown hedge opposite the Millennium Green.
- h. Fly tipping at the top of Hollins Lane was reported.
- i. A useful public U.U meeting had been had at the Church Room one evening to discuss the next steps for the sewer upgrade project.
- j. A poster from the Clean River Kent Campaign had been received and will be shared with the Council's contacts.
- k. Station Road lighting project- correspondence had been received from Burneside Community Energy that this will not be moving forward at the current time despite efforts to secure a location for lighting.
- l. Grass areas at Hollins bus shelter and by the telephone box do not seem to have been cut again.
- m. Mill footpath – Hannah Hill from Croppers has informed the Council that the maintenance works are planned but not yet started.
- n. Councillor Roberts had reported a tree down on the Mill footpath.
- o. The Parish benches had been shown to the Handyman.
- p. The planters had been planted by Councillor Julie Huck with plants from the Church plant sale.
- q. Car Littering signs still need to go up on Hollins and Burneside Road.
- r. Councillor Alder queried the state of the old toilet block, the previous report/ correspondence with W&F Council will be followed up.
- s. Councillor Wade reported that he had chased up the traffic lights situation at the Church, the works had been completed but the traffic lights not yet removed.

25/51 Highways:

Councillor Harrison went through her report, which had also been circulated to all Councillors.

The following points were discussed.

- a. Proposed Zebra Crossing near the school. This is to be considered in the current financial year but will take considerable planning and design.
- b. Proposed 20 mph speed limit. This is to be consulted upon during 2026-2027. This would be an enforceable speed limit, unlike a '20's plenty'.

- c. Replacement village entry sign on Hollins Lane. This proposal would need a Private Works Agreement and it was agreed by the Council for Councillor Harrison to take this forward with W&F and bring the agreement back to the Council for consideration.
- d. SIDs and poles. Councillor Harrison will ask Helen Karasslan for some costings to install 'double monitoring cables' for seven days and who would analyse the data, rather than pay for SIDs, poles and the cost of installation. Once costings are received these can be compared and discussed.
- e. Bowston signage for parked cars/ road narrowing and the right turn was agreed a considerable time ago but never undertaken by Highways, they have assured this work will be completed. The sign for the right hand is going to be moved back but currently obscured by foliage. This has also now been reported for action.
- f. Reports continue to be made online regarding a variety of highways problems and Councillors are encouraged to monitor a particular stretch of road or an area, which they can report regularly and send any reports on to Councillor Harrison so that she can keep track/ a record of these. Parishioners are also engaged to submit reports on the Highways Reporting System.

25/52 Finance:

- a. *It was resolved to pay the following accounts:*

S Wilson	£60.00	Cleaning bus shelters
William Huck	£78.00	Reimbursement for Handyman
Chris Rabone House & Gardens Ltd		
	£204.00	Grounds maintenance
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	£204.00	Grounds maintenance
Patricia Turton	£50.00	Internal Audit - honorarium
Chairman's allowance (part of)		£100.00
Lakes Line Rail User Group		
	£13.00	Annual subscription
K M Price	£208.79	
Quarterly expenses to 30 th June, including use of home office and travel.		

- b. The cash and budget statements were noted.
- c. The Asset Register is in the process of being updated and now in the final stages. The Council's insurance requirements have been updated in recent years but the level of cover will be checked again when the Asset Register is complete.

25/53 Bowston Noticeboard:

It was agreed to leave this in situ for the present but to continue looking out for a suitable site for a new noticeboard. In the meantime, important notices are being laminated for use in the damaged board.

25/54 Planning: None.

25/55 Westmorland & Furness Councillor:

The Council is concerned at the lack of attendance or support from the Ward Councillor for Westmorland & Furness Council and feels that the Upper Kent Ward is not as well represented as it should be and it is understood that our Councillor is now an Independent Councillor. The Clerk agreed to write to Councillor Jonathan Brook, Leader of Westmorland & Furness Council, for advice. If a report was received on a regular basis, whilst not ideal, it would compensate somewhat for the non-attendance.

25/56 Bryce Institute committee:

There are potentially two places on the Bryce Institute committee for the Parish Council to be represented, previously Councillor Notley had undertaken this role. The Annual Meeting is taking place soon; Councillor William Huck will try to attend that, depending on when he returns from holiday. The Clerk explained that any representatives would not become Trustees of the Institute, a couple of Councillors are interested and the Clerk will contact the Bryce Institute for some further information for them to decide at the next meeting.

25/57 Hollins Lane bus shelter area:

Hannah Hill has asked Mark Cropper regarding the ownership of this piece of land, and a response is awaited. It is felt that this information is needed before issues that have been raised can be properly investigated. Councillor Julie Huck has previously asked the school re the overhanging branches. The grass cutting will be followed up again, amongst other things.

25/58 Correspondence:

- a. There is to be an Afternoon Tea in aid of breast cancer at the Church on Sunday 24th August, 2-5pm.
- b. CALC are looking for items for their Annual Review.
- c. The NJC pay agreement has been circulated, this will be an agenda item for the next meeting.
- d. It was noted that the Council is required to have a Sexual Harassment Policy, this will be an agenda item for the next meeting.
- e. A resident had emailed to say the bus shelter at Sprint Holme looks good after it's repainting.
- f. The overgrown hedge at Sprint Holme has been mentioned to the W&F Council again.
- g. A closure notice for Hollins Lane had been circulated and shared.

25/59 Open Forum:

- a. Spraying of roadsides on Sharps Lane has taken place, the Clerk will contact Ellergreen Estates.

- b. Councillor Wade commented that if any traffic lights are required in the future for the U.U project at Carlingdale there should adequate signage well before the lights to warn motorists.
- c. Groups of bikers had been seen riding through the parish at high speeds late in the evenings. This seems to have now been resolved with none seen recently.
- d. Gowan Lea residents have asked if the Council will fund the plants for their planters, the Clerk confirmed this would be fine and they will just need to send receipts.

25/60 Date of the next meeting:

Tuesday 2nd September 2025 at 7pm at St Oswald's Church Room, Burnside. (Councillor Peter Thornton (Cabinet Member for Highways, IT and Ferry) will attend and speak at the start of the meeting.

The meeting closed at 8.15pm.

Signed:

Dated: